

WORK & TRAVEL USA

JOB DESCRIPTION

WINTER 2023-2024

EMPLOYER INFORMATION

Host Company Name:

Business Type:

Company Website:

Corporate address:

City:

State:

Zip Code:

POSITION DETAILS

Job title:

Position ID:

Number of job available:

English Level:

Site of activity:

Position description:

Required Skills:

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Start date range:

End date range:

Average hours per week:

Hourly Wage per person:
Estimated Tips:

State minimum wage per hour:

Pay period:

Overtime Required:

Overtime Available:
Hourly Overtime Wage:

Deductions from participant's paycheck:

Are meals provided during shift:

Is there a cost to students for meals:

Estimated cost of meals:

Employee benefits:

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OTHER JOB REQUIREMENTS

Uniform | Dress code:

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Grooming code:

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Drug screening policy:

Explanation:



Is it possible for participant to hold a 2nd job while working in this position:

Explanation:

Is there a possibility of changing jobs within the company:

Are there any additional instructions before reporting to work:

HOUSING

Housing provided:

Number of bedroom:

Cost per week per person:

Number of tenants:

Distance from job site:

Housing deposit:

Deposit refund policy:

Specify utilities, furnishings, kitchen amenities:

Specify utilities not included (estimated costs):

Do participants have to live in housing listed above if they are employed with our company?:

Transportation provided to and from work:

Details:

Alternative transportation:

Alternative housing suggestions:

TRAVEL INFORMATION

Nearest international airport:

Nearest airport:

Arrival pick up:

Contact name:

Transportation from airport to employer:

Nearest bus station:

Nearest train station:

Are there any additional travel instructions?:



SOCIAL SECURITY INFORMATION

Nearest social security office:

Can your company pay participant prior to receipt of Social Security card?:

Company provide transportation to Social Security Office?:

Is there a cost for transportation:

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CULTURAL ACTIVITIES

Does your company offer cultural events or employee activities?:

List of the offered company events:

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Suggested community events or local attractions to attend:

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ADDITIONAL NOTES

