

## WORK & TRAVEL USA

### JOB DESCRIPTION

WINTER 2023-2024

#### EMPLOYER INFORMATION

Host Company Name:

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Business Type:

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Company Website:

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Corporate address:

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City:

State:

Zip Code:

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#### POSITION DETAILS

Job title:

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Position ID:

Number of job available:

English Level:

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Site of activity:

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Position description:

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Required Skills:

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Start date range:

End date range:

Average hours per week:

Hourly Wage per person:  
Estimated Tips:

State minimum wage per hour:

Pay period:

Overtime Required:

Overtime Available:  
Hourly Overtime Wage:

Deductions from participant's paycheck:

Are meals provided during shift:

Is there a cost to students for meals:

Estimated cost of meals:

Employee benefits:

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## OTHER JOB REQUIREMENTS

Uniform | Dress code:

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Grooming code:

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Drug screening policy:

Explanation:



Is it possible for participant to hold a 2nd job while working in this position:

Explanation:

Is there a possibility of changing jobs within the company:

Are there any additional instructions before reporting to work:

## HOUSING

Housing provided:

Number of bedroom:

Cost per week per person:

Number of tenants:

Distance from job site:

Housing deposit:

Deposit refund policy:

Specify utilities, furnishings, kitchen amenities:

Specify utilities not included (estimated costs):

Do participants have to live in housing listed above if they are employed with our company?:

Transportation provided to and from work:

Details:

Alternative transportation:

Alternative housing suggestions:

## TRAVEL INFORMATION

Nearest international airport:

Nearest airport:

Arrival pick up:

Contact name:

Transportation from airport to employer:

Nearest bus station:

Nearest train station:

Are there any additional travel instructions?:



## SOCIAL SECURITY INFORMATION

Nearest social security office:

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Can your company pay participant prior to receipt of Social Security card?:

Company provide transportation to Social Security Office?:

Is there a cost for transportation:

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## CULTURAL ACTIVITIES

Does your company offer cultural events or employee activities?:

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List of the offered company events:

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Suggested community events or local attractions to attend:

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## ADDITIONAL NOTES

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