



## CHI WORK AND TRAVEL

255 West End Avenue  
San Rafael, CA 94901 USA

1-800-432-4643 x2  
1-415-459-5397 x2

chiwt@chinet.org

wt.chinet.org

### Job Description

#### EMPLOYER INFORMATION

**Employer Name:** Holiday Inn Express - The Hunt Lodge (S3 Hotels LLC)  
**DBA:** Holiday Inn Express - The Hunt Lodge (S3 Hotels LLC)  
**Type of Business:** Hotel & Resort  
**Job location:** 210 N 3RD ST  
**Location type:** Rural Area  
**City:** MCCALL  
**State:** ID  
**Zip:** 83638  
**Website:**

#### Why choose us?

We are located in a beautiful mountain town that surrounds a lake. There are many fun outdoor activities right in our backyard including skiing, snowboarding, and other winter sports. Our town is full of holiday festivals and events during the winter as well. We are a fun group of young professionals who appreciate and welcome our winter W&T participants.

#### Cultural exchange activities

McCall offers in the winter season skiing, snowboarding, snowmobile riding, etc. There is the annual McCall Winter Festival near the end of January (full of events and great activities).

Students can also travel to the capital of Idaho for occasional shopping trips.

#### Position

**Job title:** Housekeeping Attendant

**Job prerequisites:** Customer service is very important (friendly, helpful). This is fast-paced and requires physical stamina to do the job properly! No allergy to cleaning products or physical limitations to prevent you from doing your job.

**Job description:** Housekeeping duties include cleaning common areas, rooms, and bathrooms, including toilets and showers; changing linens, dusting, vacuuming carpets, cleaning mirrors, bathrooms, and furniture with cleaning chemicals, emptying trash, etc. Inspect rooms for repairs and fixtures that aren't working properly. Restock guest rooms with linens, bathroom supplies, etc. Clean and vacuum public areas, including restrooms, and empty trash. Other duties are assigned as needed. Requires attention to detail, punctuality, and a great service attitude & team spirit. Must be dependable, hard-working, friendly, and very trustworthy and honest individual. Very physically demanding. Be prepared to stand, bend, lift mattresses, and push a 50 lb/23 kg cart all day. Please do not apply if you are sensitive to any chemicals or lotions or have physical limitations that would keep you from doing your job.

Must have a great attitude, be friendly and helpful, smile at guests and coworkers, and be willing to work very hard. You may be asked to assist in other departments such as laundry. You may work at our other property (Best Western Plus) just down the road to maintain your hours, depending on business needs. Employer provides a minimum of 32 hrs per week. You will share housing with Best Western Plus participants. McCall is a small, remote town. Please research the area. There is no large city nearby. Make sure you are alright with living in a small remote town.

You will work all weekends (Friday, Saturday, and Sunday) and may not have the same shifts as your friends. You may not have the same days off either.



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## Job Description

English level required: Advanced  
Hourly wage (before taxes): 14.00  
Wage comments: \$14 + tips  
Position ID: 21148  
Union: No  
Union Dues:

### Position Information

Tips: perhaps

Bonus: No

Bonus comments:

Estimated hours per day: no less than 32 hrs per week

Number of days per week: 5-6

Overtime: Slight

Overtime details: Possible overtime. Must be approved by your employer.

Earliest start date: 12/1/2023

Latest start date: 12/12/2023

Earliest end date: 3/15/2024

Latest end date: 4/1/2024

Is the employer willing to hire couples? No

Is the employer willing to hire group of friends? Yes

Meals? No

Meals details:

Is a drug test required? Yes

Drug test comments: Drug test must be taken upon arrival, before starting work.

Is employer interview required? No

Employer interview details:

Do students complete an additional application upon arrival? Yes

Possibility to find a second job in the area Yes

Second jobs require you to contact CHI at [chiwt@chinet.org](mailto:chiwt@chinet.org) or 1-800-432-4643 to receive the required form. The new potential employer will need to complete it. Both you and the employer will need to sign and return it to CHI for approval. You can work with a new secondary employer ONLY AFTER you have received written authorization from CHI.

Additional comments regarding second job: You MUST get approval for a 2nd job from your employer, Holiday Inn Express - Hunt Lodge and from your sponsor, CHI. Your 2nd job can not interfere with your work schedule at Holiday Inn Express, Hunt Lodge. You must also inform your CHI Program Coordinator. Please talk to your CHI Program Coordinator for more information about obtaining second jobs.

When will work begin? Within a day or two of arrival.

Arrival Instructions: Please email your employer at least two to three weeks prior to your arrival, with your travel arrangements if you are wanting to be picked up in Boise. You must keep your participant portal profile updated with your visa appointment date, visa approval, and travel arrangements once they are made.



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**Is training required?** Yes

**Conditions of training:** Training is provided. During training you may not work full shifts and could receive fewer hours.

**Is there possibility to change positions?** No

**Uniform required?** Yes

**Does employer provide uniform?** Yes

**Cost of uniform:** 0

**Is uniform refundable?** No

**Uniform provided details:** Employer provides shirt.

**Do students need to purchase specific clothes or footwear?** Yes

**If so, details for clothing:** Please bring black or khaki pants and comfortable work shoes.

**Grooming:** Hair must be pulled back at all times and clean. No visible tattoos. Ear piercing only & no more than two piercings per ear. Good hygiene must be maintained, including daily showering, use of deodorant, and laundered clothes.

**Important points of job:** Housekeeping work is one of the hardest jobs. You must be in great physical condition. Must stand entire shift - bending, kneeling, reaching, cleaning for entire shift - very physically demanding job!

**Additional position information:**

### Housing Information

**Housing name:** BW/Holiday Inn Employer Provided Housing winter seasons

**Housing address:** 102 Broken Pine Lane

**City:** McCall

**Phone:** (208) 634-4700

**Fax:**

**Contact:** Jerame Petry

**Email:** jeramepetry@s3lodging.com

**Website:**

**Housing assisted by:** Employer

**Is student required to sign a separate housing contract?** No

**If so, contract details:**

**Type of housing:** House

**Number of people to a room:** 2

**Bedrooms:** 3

**Bath:** 3

**Cost Type:** Month

**Cost Amount:** \$150.00

**Cost Details** \$150/month per person.

**Is housing cost deducted from paycheck?** Yes

**Is housing deposit required?** No

**Deposit amount:** 0

**Housing deposit due date:**



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**Instructions for deposit payment:**

Is housing deposit refundable? No

**Conditions for deposit refund:**

Utilities included: Yes

If so, utilities details: Electricity, Water, Garbage, Internet, TV

Utilities estimated cost per month: 0

Is the housing mandatory? No

Can students find alternative housing during their stay? No

Method of transportation from housing to work site: EmployerProvides

Transportation details: Housing is 1 mile from your job. You may need to walk in the snow to work if you can't catch a ride with a co-worker. You will NEED SNOW BOOTS!

Additional housing features: The house is furnished with a full kitchen, washer & dryer. Located approx. one mile (1.6 km) to work.

Comments: Your employer will provide the option of having your rent deducted from your paychecks, though this is not required.

The employer retains the right to do periodic inspections of the housing with 24-hour notice of the upcoming inspection. You must keep your housing clean (including the kitchen) and free of garbage. Be respectful of your roommates and their belongings.



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#### Location Area Information

**Location type:** Rural Area

**Location of work site best described as:** Internationally known hotel chain in a small resort town

**Location details:** McCall is a resort town on the western edge of Valley County, Idaho. Named after its founder, Tom McCall, it is situated on the southern shore of Payette Lake, near the center of the Payette National Forest. Originally a logging community whose last sawmill closed in 1977, McCall is now an all-season tourist destination for outdoor recreation. During the winter there are a variety of outdoor activities to participate in, such as skiing, snowboarding, snowmobiles, cross-country skiing, etc. We are a mountain town surrounding a large lake. There are many outdoor activities, but not shopping malls. Please look up our small town before selecting this job. Population: 3,000

**Average daily temperature:** Winter: High 40F (4C); Low 18F (-7C)

**Community or regional website:** [www.discovermccall.com](http://www.discovermccall.com)

**Nearest cities:** Boise, ID population: 205,671

**Distance to nearest cities:** 107 miles (172K)

**What to wear:** Winter: heavy jacket, clothes for layering, snow gloves, warm hat, scarf, snow boots for walking, thermal underwear, warm heavy shirts, and sweaters.

**Available public transportation:** None, town is small; everything can be accessed by walking

**Public transportation access:** N/A

#### Accessible amenities (by walking or public transportation)

**Food market:** Yes

**Shopping mall:** No

**Post office:** Yes

**Movie theater:** No

**Restaurants:** Yes

**Fitness center:** Yes

**Laundry:** Yes

**Internet café:** Yes

**Public library:** Yes



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#### Suggested Travel Information

- Nearest international airport:** Boise International Airport (BOI)
- Nearest airport:** Boise International Airport (BOI)
- Transportation from airport to employer and / or housing:** Employer may provide transportation with proper notice
- Nearest bus station (to the airport):** Greyhound Boise, Idaho
- Bus information (web site):** N/A
- Nearest train information (to the airport):** none
- Train information (web site):** N/A
- If participant arrives after hours suggested, overnight accomodation:** If you land after 3:00 pm, you may need to find a local motel for the night.
- Cost per night:** Varies
- Transportation to overnight accomodation:** Taxi, Uber or Shuttle Service
- Transportations cost:** Varies
- Travel Instructions:** Your employer may arrange to pick you up at Boise Airport. You MUST inform your employer at least 2 weeks prior to traveling your arrival information (date, airline, flight number, and time of arrival). The drive to the airport from McCall is about 2.5 hours so if you land in Boise after 3:00 pm, you will need to stay the night at a motel and your employer will pick you up the next day.


#### Social Security Information

- Does the company require students to have Social Security number before arriving to the work place?** No
- Does the company provide Social Security application assistance?** Yes
- If so, details:** Online option:  
Please complete your online application for a ss card at [www.ssa.gov](http://www.ssa.gov)  
Then, after you arrive and your sevis validation is approved by CHI, please go in person and present your required documents: passport, J1 visa, DS2019 form, Job Offer, Sponsor Letter, I-94 card. Please take a pen with you as well.
- Employer will drive students to Boise to apply for Social Security. Approx. a 2.5 hour drive each way.
- Where is the closest Social Security office?** 1249 S Vinnell Way, Boise, ID 83709
- How far is the Social Security office from the work place?** 107 miles (172 km) miles/172K (2.5 hour drive)
- Specific instructions:** If you started the ss application online from your home country or after arriving in the USA: Upon arrival in America, please validate your student profile in our database. Wait for approx. 2 to 6 days after validating and check your status is set to "S" on your profile. THEN you can take your documents and complete your application for an ss card in person at the Social Security Office. Check their website for their office hours. Please show your receipt or your online application confirmation as proof that you applied.



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# Overview of Steps Involved to Apply For a Social Security Card

## Steps To Follow

- Begin your ss card application online approx 5 to 10 days before your flight to the USA
- Once you arrive in the USA, please log into your CHI W&T Participant account at wt.chinet.org, and complete your SEVIS Validation.
- Allow CHI 2-3 days to review and approve your sevis validation.
- Watch for this email, **Validation information approved. Your validation information, housing, and first monthly evaluation have been approved.**
- Once you receive this email from CHI stating your validation is approved, wait one more day and then go to the SSA office. This allows our system to update sevis so you do not have any issues at the Social Security Office.
- Make sure you take your passport, DS2019, J1 visa, and I-94 with you. Also, make sure you have your SSA Control Number from when you started the application online.
- While at the SSA office, confirm the mailing address is correct. You do not want your social security card lost in the mail due to a typo or incorrect mailing address.
- Your ss card should arrive in a few weeks

*Participants who do not validate in SEVIS or do not wait for the notification from CHI that their validation has been approved prior to going to Social Security will delay their Social Security card for 60 days. Do not make this costly mistake.*

## What To Do Now That You Have Your Social Security Card

**Once you receive your ss card, you need to show it to your employer. They need this for payroll checks.**

**Social Security Cards once issued, are good for your lifetime. If you lose it, you can ask for it to be reprinted but it will always be the same social security number.**

**Keep it safe. Take a photo of it as well so you always have your ss card number.**

**Do not share it. No one should call you asking for it. It might be a scam. Check with your CHI Program Coordinator before sharing it with anyone.**